**When should I complete the Program of Study?**
You should complete it as soon as possible. The purpose of the program of study is four fold:

a. It provides you with a map to complete your graduate degree in counseling within a reasonable time frame.

b. It provides you a contact person with whom you can discuss your expectations and time line.

c. It provides a guideline for those who check your transcripts when you apply for graduation to determine if you have met the requirements of the program.

d. Council for Accreditation of Counseling and Related Educational Programs (CACREP, 2001) instructs that a master’s level student should have a program of study in place by the end of 12 credit hours.

**Can I take courses different than on the program of study?**
For school counselors, there are no electives on the program of study. For agency counselors there are 5 credits you can use for electives. Remember that there are courses that are required that you have to complete prior to other coursework.

**What should I do if I take classes different than the program of study on file?**
You must complete a change of coursework form available to you at RT 1401 so the person checking your transcript at the time of graduation knows that the changes were approved by the counseling program.

**Which sequence of classes is best to finish the program?**
There is a suggested sequence of classes provided on the CASAL counseling section web page. You may access it at [http://www.csuohio.edu/cehs/departments/casal/counseling/schoolcounseling.html](http://www.csuohio.edu/cehs/departments/casal/counseling/schoolcounseling.html)

**Who finds a site for practicum and internship?**
You do. Start the process at least a semester ahead so you have time to find the appropriately qualified supervisor and a site that fits your interest in counseling.

**When should I apply for graduation?**
The deadline is in early fall. Please check [http://www.csuohio.edu/enrollmentservices/registrar/graduation.html](http://www.csuohio.edu/enrollmentservices/registrar/graduation.html)

**How do I go about getting my license?**
For school counselors-- once you complete your requirements for coursework and practice, you may obtain the application packet from RT 1401.
For community agency counselors -- Please check the Ohio Counselor, Social Work, Marriage and Family Therapy Board web site at [www.cswmft.ohio.gov](http://www.cswmft.ohio.gov) You need to apply ahead to have your Counselor Trainee designation in place to begin your practicum.

**What is CSI?**
It is the counseling honorary society. You can check it out at [www.csi-net.org](http://www.csi-net.org)

**Can I change my advisor?**
Yes you can change your advisor by completing a “Change of advisor” form available to you at RT 1401.

**PLEASE enroll on the counseling yahoo group at**
[http://www.csuohio.edu/cehs/departments/casal/counseling/](http://www.csuohio.edu/cehs/departments/casal/counseling/) **so you don’t miss any of the mailings.**

If this page has not answered your questions, please check our home page for further list of frequently asked questions
[http://www.csuohio.edu/cehs/departments/casal/counseling/docs/counseling%20FAQs%202011-5-07.pdf](http://www.csuohio.edu/cehs/departments/casal/counseling/docs/counseling%20FAQs%202011-5-07.pdf) or you may email me @ d.pereradiltz@csuohio.edu