

# Fenn College Graduate Affairs Committee Meeting Minutes

Hanz Richter  
*GAC Director, Mechanical Engineering Department*  
*Cleveland State University*  
*Cleveland, Ohio, USA*  
h.richter@csuohio.edu

March 10, 2009  
3:00 PM  
ME Conference Room

Present: Hanz Richter (ME), Daniel Simon (ECE), Jorge Gatica (CHE), Ken Keys (IME), Lutful Khan (CVE)  
Absent: Orhan Talu (non-voting, DRE)

## 1 Petitions

1. The particulars of student petitions are omitted from these minutes to protect the students' private information.

## 2 Amendments to College By-Laws on GAC Membership

Dr. Gatica brought up a conflict between the generic standing committee laws and those of the GAC. Specifically, the College by-laws state that standing committee members may participate for up to two consecutive terms, each term being two years. Since departments like CHE have the policy of assigning only one person to the roles of departmental graduate committee chair and departmental representative to the GAC, the two-year rule would force a change in committee chair within the department, otherwise the department would be left without a representative.

An amendment to the College by-laws removing term limits for GAC representatives was presented to the College faculty and discussed as far back as 2002. Due to an unnamed reason, no voting on the issue was conducted. The GAC approved the new proposed rule, which will be considered by the College faculty on the next meeting (05/07/09).

## 3 New course: EEC460/560: Engineering Electromagnetics

This course will be taught by Dr. Villaseca. The GAC unanimously approved the course. It will be presented to the College faculty on the next meeting (05/07/09) for approval.